

RECORD OF PROCEEDING

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF: CHERRY HILLS HEIGHTS WATER AND SANITATION DISTRICT HELD MONDAY, JUNE 8, AT 5:00 P.M.

ADMINISTRATIVE ITEMS

The regular meeting of the Board of Directors of the Cherry Hills Heights Water and Sanitation District, Arapahoe County, Colorado was called to order on the day shown above by Ashly Dorey in accordance with the laws of the State of Colorado. The following Directors were acting:

Jason Lee, President
Russ Wilson, Vice President
Robert Hill, Treasurer
John Portman, Secretary

Also present was:
Ashly Dorey of Community Resource Services of Colorado
Destiny Ackerman of Community Resource Services of Colorado

CALL TO ORDER

A quorum of the Board was present, and the meeting was called to order at 5:13 p.m.

CONFLICTS OF INTEREST

There were none.

APPROVE AGENDA

The agenda was approved as presented.

MINUTES

Director Hill moved to approve the minutes of the regular meeting held March 9, 2026, as presented. Upon second by Director Wilson, a vote was taken, and the motion carried unanimously.

PUBLIC COMMENT

There were none.

OPERATIONS & MAINTENANCE

1. **Ratification of Lawn Care Contract:** Ms. Dorey reviewed the new lawn care contract with Green Lawn Landscape. Director Hill moved to ratify the payment of claims as presented. Upon second by Director Wilson, a vote was taken, and the motion carried unanimously.
2. **Consideration of Annual Maintenance for Sewer Mains & Manholes:** Ms. Dorey reviewed a proposal for annual maintenance of 727 linear feet of the sewer mains. After review, Director Wilson moved to approve DES Pipeline to complete the root cutting and cleaning. Upon second by Director Hill, a vote was taken, and the motion carried unanimously. Ms. Dorey reviewed the quote for manhole inspections to be completed by RG & Associates. After

discussion, Director Lee moved to approve RG & Associates to complete the manhole inspections. Upon second by Director Portman, a vote was taken, and the motion carried unanimously.

FINANCIAL MATTERS

1. **Review and Ratify Payment of Claims:** Ms. Dorey presented a list of accounts payable to be ratified from the period of March 10, 2026, through June 1, 2026. Ms. Dorey walked through the transactions with the Board. After review, Director Wilson moved to ratify the list of payments presented. Upon second by Director Hill, a vote was taken, and the motion carried unanimously.
2. **Review Financial Statements for the Period Ending April 30, 2026:** Ms. Dorey reviewed the district's cash position as of May 31, 2026. She then reviewed the unaudited financial statements through the period ending April 30, 2026. She noted the financial statements are now presented on an accrual basis. After review, Director Wilson moved to accept the unaudited financial statements as presented. Upon second by Director Hill, a vote was taken, and the motion carried unanimously.

MANAGER'S MATTERS

1. **Look Ahead Schedule:** Ms. Dorey presented a Look Ahead Schedule to the Board for review.

DIRECTORS ITEMS

There were none.

LEGAL MATTERS

There were none.

OTHER BUSINESS

Ms. Dorey provided information from a recent meeting with SEMSWA, legal and RG & Associates regarding an audit of storm lines that run through the district. SEMSWA located two service lines that run through their storm main. The district let them know that one of those lines is abandoned and is no longer in use. The other line is in use and SEMSWA will need to work with the homeowner directly if they require any changes to be made.

ADJOURNMENT

Director Wilson moved to adjourn the meeting at 5:56 p.m. Upon a second by Director Hill, a vote was taken, and the motion carried unanimously.

Respectfully submitted,



Secretary for the Meeting